



Bear and Bison

Job Cancellation Prevention Form

The Following Procedures are **recommended** before the resurfacing process and if not followed could lead to job Cancellation.

1. Ensure unit has been **sprayed for infestations** such as (Fleas, Bedbugs, Roaches, etc.....) and is no longer contaminated.

Verification of Cancellation action:

Onsite Tech will acquire photo and video evidence of live infestation and get confirmation from property management or maintenance.

Once confirmation information has been acquired by tech it will be passed on to our management.

Our management will use contact information to confirm with property management or maintenance to ensure job cancellation conditions and reschedule unit.

2. Ensure there is functional utilities in the Unit:
 - Water
 - Electric
 - General climate control

Verification of Cancellation action:

If maintenance is not able to fix issue onsite within scheduled time frame. Onsite Tech will acquire video/photo evidence of nonfunctioning utility.

Once confirmation information has been acquired by tech it will be passed on to our management.

Our management will use contact information to confirm with property management or maintenance to ensure job cancelation conditions and reschedule unit.

3. To ensure sanitary working conditions and eliminate any biohazard contamination risk, our **Biohazard Cancelation Policy** is as follows:
 - Human/Animal Bodily Fluids present on surface (Dried Urine, Fecal Matter, Blood, etc.....)
 - Excessive Black Mold
 - Excessive unsanitary Odors

Verification of Cancelation action:

In case of biohazard cancelation, onsite tech will acquire in person verification/contact acquisition from either property management or maintenance.

Once confirmation information has been acquired by tech it will be passed on to our management.

Our management will use contact information to confirm with property management or maintenance to ensure job cancelation conditions and reschedule unit.

In case of inability to acquire verification contact information our management will send out someone for onsite verification and confirmation.

4. Ensure other vendors are not scheduled during our service time to prevent liability of health risk due to the hazardous chemical nature of our processes.
5. If **unit is occupied**, please make ensure the occupied form is filled out and sent to my email chris.davis@bearandbisonresurfacing.com or text me the form to **918-636-2514**
 - Please visit Link <https://bearandbisonresurfacing.com/resources/> and download the Vendor Occupied and Unoccupied Vendor Form.

Verification of Cancelation action:

Ensure keys are available for our Techs to prevent tenant's property loss liability.

Verified Units# _____ **Date:** _____

Date of Move in: _____

Apartment Manager Signature: _____